



HEADQUARTERS
POST AND TELECOMMUNICATIONS DEPARTMENT
6 – 10 South Camp Road, P.O. Box 7000, CSO, Kingston, Jamaica W.I.

Telephone: (876) 922-9430-8; 924-9763
E-mail: procurement@jamaicapost.gov.jm

Facsimile: (876) 967-0454
Website: <http://www.jamaicapost.gov.jm>



POST & TELECOMMUNICATIONS DEPARTMENT

INVITATION TO TENDER FOR:

Procurement of Computers and Computer Equipment Supplies in Lots
via NATIONAL COMPETITIVE BIDDING (NCB)

The Post and Telecommunications c/o the Postmaster General invites bids from suitably qualified suppliers for the provision of **Computers and Computer Equipment Supplies in Lots**:

Lots comprising this NCB are:

- Lot 1: Four (4) Copiers**
- Lot 2: Thirty (30) Desktop Computers**
- Lot 3: Twelve (12) Laptop Computers**
- Lot 4: Eight (8) 24inch Monitors AND Forty-five (45) Webcams**
- Lot 5: Forty-five (45) Printers**
- Lot 6: Forty-five (45) UPS**
- Lot 7: Six (6) Fortigate 40F and Six (6) Fortigate POE Switch**
- Lot 8: One (1) Server**

Bidding will be conducted in accordance with the current guidelines stipulated in the Government of Jamaica of the Public Procurement Act, 2015.

DESCRIPTION OF TENDER:

This tender is for the supply and delivery of **Computers and Computer Equipment Supplies in Lots**, for Post Offices Island-wide.

Cont'd/2.....

ELIGIBILITY CRITERIA:

Bidders must submit the following documentation along with their bids:

- Copy of a valid Tax Compliance Certificate or Tax Compliance Letter (TCC/ TCL)
- Copy of a valid Public Procurement Commission (PPC/NCC) registration certificate in the following categories: ***“Computers, Computer Equipment, Parts & Supplies” OR “Computer & Supplies”***

Failure to submit the above stipulated documents will result in the automatic disqualification of the bid.

Please note the tender document is available for the above stated as follows:

COLLECTION OF TENDER DOCUMENTS:

Tender documents will be available as of **Monday, July 19, 2021** and thereafter can be collected **Mondays to Fridays** between the hours of **9:00 am - 4:00 pm** from:

**The Receptionist Area
Ground floor, Central Sorting Office (C.S.O)
6-10 South Camp Road, Kingston
922-9430-8 or 922-1572**

TENDER BRIEFING/ SITE VISIT:

There will be no Tender Briefing/ Site Visit.

RETURN OF TENDER DOCUMENTS:

Completed Tenders along with all required documents must be deposited no later than **Friday, August 13, 2021 at 11:00 am** in the respective Tender Boxes located in the lobby of the Post and Telecommunication Department, Central Sorting Office (CSO), at 6-10 South Camp Road.

No late tenders will be accepted.

OPENING OF TENDERS:

The opening of tenders will take place in the Conference Room, Third Floor Central Sorting Office (C.S.O) on **Friday, August 13, 2021 at 11:15 am** in the presence of bidders' representatives who choose to attend.

The Postmaster General reserves the right to:

- **Not accept the lowest bid;**
- **Reject or accept any or all tenders or to annul the tender process at any time prior to the award of contract without incurring any liability.**