



**HEADQUARTERS
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FOR IMMEDIATE RELEASE

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PRESS RELEASE

Jamaica Post Launches Customs Declaration System

In keeping with our modernization thrust and in adherence to new international requirements and regulations, the Post and Telecommunications Department launched the Customs Declaration System (CDS) on January 1, 2021.

About CDS

CDS is a mandatory Universal Postal Union requirement that links Postal Administrations, airlines and Customs operations globally, while allowing the transmittal of information digitally amongst these partners. CDS will facilitate the completion of Customs processes before the arrival of mail items in the destination countries, thereby leading to increased efficiency as well as faster processing and delivery times.

This digital system will complement the paper based Customs Declaration Forms, and is to be properly completed by all customers posting Letters, Small Packets, Parcels and EMS items containing goods or merchandise (non-documents), destined for overseas. Once the CDS is properly completed and mail items are accepted, the information will be shared with the destination Postal Administrations and Customs digitally, prior to the departure of packages from Jamaica.

Some of the benefits to be derived from this web based application include:

- Increased efficiency
- Faster processing and delivery of items
- Greater convenience for all stakeholders; improved customer centric processes
- Reduced handling times and increased throughput
- Improved communication amongst Postal Operators and Customs
- Enhanced Customs clearance process
- Framework for security and other alerts
- Support for integration with e-commerce systems
- Modern and globally accepted digital system

How it Works

Customers may visit Jamaicapost.gov.jm and click on the link provided; you may also download the mobile application via Google Play Store or Apple Play Store.

1. Enter the information for each package you intend to post, in the fields provided. Information to be entered include the name, address, contact number and email address for the sender and the addressee, list of the contents, and the declared weight and value of each article to be posted.
2. Once customers complete entering the information, they have the option of saving the file for review and to make updates at a later time, or they may submit it right away. If the latter option is selected, a reference number will be provided which is to be presented at the counter at select Post Offices with the respective package that is to be mailed.
3. Four copies of the CDS labels are to be printed and signed by the customer, one copy is to be kept by the customer, and the remaining copies will be processed by the Post Office.
4. The Postal Clerk will complete the processing of packages.

It is important that the CDS is completed accurately as failure to comply will result in mail items not being able to leave Jamaica. Rejected mail items will subsequently be returned to the Post Office of origin at no liability to the Post and Telecommunications Department.

Locations

To assist with making the transition to this digital system a seamless one, customers may visit select Postal locations for additional support with processing their forms via CDS.Post. These locations are as follows:

POST OFFICES	
Black River	Montego Bay 1
Bridgeport	Montego Bay 2
Brown's Town	Morant Bay
Central Sorting Office	New Kingston
Constant Spring	Ocho Rios
Cross Roads	Old Harbour
Falmouth	Port Antonio
General Post Office	Port Maria
Greater Portmore	Post Shop (Fontana Waterloo)
Gregory Park	Santa Cruz
Half Way Tree	Savanna-La-Mar
Highgate	Spanish Town
Liguanea	St. Ann's Bay
Linstead	Vineyard Town
Mandeville	Waterford
May Pen	Western District
Meadowbridge	Yallahs
Mona	

Prohibited Items

Be advised that in keeping with the requirements of the Plant Quarantine Produce Inspection (PQPI) Branch, Ministry of Agriculture and Fisheries, plants, unprocessed plant based products, seeds and grains et cetera intended for export attract special requirement, which includes the provision of a Phytosanitary Certificate for non-commercial and commercial shipments. Additionally, it is the responsibility of all customers to do the necessary research and apprise themselves of the requirements and restrictions of the countries to which they intend to export mail items. **The Post and Telecommunications Department will not be liable for the non-delivery of restricted/ prohibited items.**

Additional information and tutorial videos regarding the Customs Declaration System may be found at www.jamaicapost.gov.jm. Customers may also contact us at info@jamaicapost.gov.jm or via our social media pages (@jamaica.post on Instagram and @jamaicapost on Facebook).

The Post and Telecommunications Department wishes to thank our valued customers for their continued support as we modernize our operations and implement more efficient and customer-centric processes.

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