



POST AND TELECOMMUNICATIONS DEPARTMENT

INVITATION TO TENDER

FOR COMPUTERS VIA NATIONAL COMPETITIVE BIDDING

The Post and Telecommunications, c/o The Postmaster General, invites bids from suitably qualified suppliers for the provision of computers in the following lots:

Description of Lots:

Lot A: Desktop Computers

Lot B: Laptop Computers

Bidding will be conducted in accordance with the current guidelines stipulated by the Government of Jamaica outlined in the Public Procurement Act, 2015.

Description of Tender:

This tender is for the supply and delivery of desktop computers and laptop computers.

Eligibility Criteria:

Bidders must submit the following documentation along with their bids:

- Copy of a valid Tax Compliance Certificate or Tax Compliance Letter (TCC/TCL)
- Copy of a valid Public Procurement Commission (PPC/NCC) registration certificate in the following categories: **"Computers and Supplies"** or **"Computers and Related Services"**

Failure to submit the above stipulated documents will result in the automatic disqualification of the bid.

Please note the tender document is available for the above stated as follows:

Collection of Tender Documents:

Tender documents will be available as of **Wednesday, January 20, 2021** and thereafter can be collected **Mondays to Fridays** between the hours of **9:00 a.m. and 4:00 p.m.** from:

**The Receptionist Area
Ground Floor, Central Sorting Office (CSO)
6-10 South Camp Road, Kingston
876-922-9430-8 or 876-922-1572**

Tender Briefing/Site Visit:

There will be no Tender Briefing/Site Visit.

Return of Tender Documents:

Completed Tenders along with all required documents must be deposited no later than **Tuesday, February 9, 2021 at 11:00 a.m.** in the respective Tender Box located in the lobby of the Post and Telecommunication Department, Central Sorting Office (CSO), at 6-10 South Camp Road.

No late tenders will be accepted.

Opening of Tenders:

The opening of tenders will take place in the Conference Room, Third Floor, Central Sorting Office (CSO) on **Tuesday, February 9, 2021 at 11:15 a.m.** in the presence of bidders' representatives who choose to attend. **Kindly note based on COVID-19 Safety Protocols face masks are required to be worn upon entry. Individuals without a mask will not be granted access to the building.**

The Postmaster General reserves the right to:

- **Not accept the lowest bid;**
- **Reject or accept any or all tenders or to annul the tender process at any time prior to the award of contract without incurring any liability.**