

THE POSTAL CORPORATION OF JAMAICA LIMITED



**INVITATION TO TENDER FOR THE
PROVISION OF CLOSED USER GROUP (CUG) SERVICES**

The Postal Corporation of Jamaica Limited invites sealed tenders for the provision of Closed User Group (CUG) Services to meet their cellular communications needs.

Bidding will be conducted in accordance with the current guidelines stipulated in the Government of Jamaica Public Procurement Act, 2015 Procedures.

Description of Services:

The successful bidder will be required to provide Closed User Group (CUG) Services for approximately 515 users in the following categories:

- 405 Prepaid Users Accounts;
- 110 Postpaid Users Accounts;

This should include the provision of 515 Cellular Telephones.

Eligibility Criteria:

Bidders must submit the following documentation along with their bids:

- Copy of a valid Tax Compliance Certificate (TCC);
- Copy of a valid National Contracts Commission (NCC) / Public Procurement Commission (PPC) registration certificate in the category of: **Information Technology Services or Telecommunications Supplies General Services** specializing in **Mobile Telecom Services**.
- A completed, signed Service Provider's Bid Form.
- Completed, signed Declaration Statement Form. – Appendix J

Failure to submit the above stipulated documents will result in the automatic disqualification of the bid.

Collection of Tender Documents:

Tender documents will be available as of **Monday, June 29, 2020** and can be collected on Mondays to Fridays between the hours of 9:00am to 4:00pm from:

The Receptionist Area (East Lobby)
Ground Floor, Central Sorting Office
6-10 South Camp Road
Kingston
922-9430-4

A non-refundable payment of Three Thousand Dollars (J\$3000.00) per document in the form of cash or manager's cheque made payable to "Postmaster General" will be required when collecting the document.

Return of Tender Documents:

Completed Tenders along with all required documents must be deposited **no later than Friday, July 24, 2020 at 11:00am** in the Tender Box marked, "**Closed User Group (CUG) 2020 Services: PTD PCORP 2020-06-29**" located in the lobby of the Central Sorting Office, 6-10 South Camp Road.

Tenders submitted after this date and time will automatically be disqualified.

Opening of Tenders:

The opening of tenders will take place in the Conference Room, Third Floor Central Sorting Office on **Friday, July 24, 2020 at 11:15am** in the presence of bidders' representatives who choose to attend.

- The Postal Corporation of Jamaica reserves the right to:
- **Not accept the lowest bid;**
 - **Reject or accept any or all tenders or to annul the tender process at any time prior to the award of the contract without incurring any liability.**