



HEADQUARTERS
POST AND TELECOMMUNICATIONS DEPARTMENT
6 – 10 South Camp Road, P.O. Box 7000, CSO, Kingston, Jamaica W.I.

Telephone: (876) 922-9430-8; 924-9763
E-mail: procurement@jamaicapost.gov.jm

Facsimile: (876) 967-0454
Website: <http://www.jamaicapost.gov.jm>

INVITATION TO TENDER
INFORMATION AND COMMUNICATION TECHNOLOGY

The Post and Telecommunications Department Invites bids from suitably qualified contractors for the provision of computer equipment, and peripherals for IPS Upgrade (Ref. No.: PTD IPS – 2020/01/13) in the following lots:

Bidding will be conducted in accordance with the current guidelines stipulated in the Government of Jamaica of Public Sector Procurement Act.

Description of Lots:

Lot 1: Servers	Lot 2: Other Software
Lot 3: Software Microsoft	Lot 4: Desktop PCs
Lot 5: Laptops	Lot 6: Printers
Lot 7: UPS	Lot 8: Scanners

Please note that separate tender documents are available for each of the services stated above.

Eligibility Criteria:

Bidders must submit the following documentation along with their bids:

- Copy of a valid Tax Compliance Certificate (TCC) or a copy of the most recent Tax Compliance Letter (TCL).
- Copy of a valid National Contract Commission (NCC) / Public Procurement Commission (PPC) registration certificate in the category “Computers and Supplies or Computers and Related Services or Information Technology Services”.
- Manufacturer Authorization

Failure to submit the above stipulated documents will result in the automatic disqualification of the bid.



HEADQUARTERS
POST AND TELECOMMUNICATIONS DEPARTMENT
6 – 10 South Camp Road, P.O. Box 7000, CSO, Kingston, Jamaica W.I.

Telephone: (876) 922-9430-8; 924-9763
E-mail: procurement@jamaicapost.gov.jm

Facsimile: (876) 967-0454
Website: <http://www.jamaicapost.gov.jm>

Collection of Tender Documents:

Tender documents will be available as of **Monday, January 13, 2020** and thereafter can be collected **Mondays to Fridays** between the hours of **9:00 am - 4:00 pm** from:

The Lobby Area
Ground floor, Central Sorting Office (C.S.O)
6-10 South Camp Road, Kingston
876-922-1888, 876-404-0584 or 876-432-8356

Tender Briefing:

A Tender Briefing will be held on **Monday, January 20, 2020 at 10:00 am** at the Post and Telecommunications Department, in the Conference Room, 3rd Floor, Central Sorting Office (CSO), at 6-10 South Camp Road, Kingston.

Return of Tender Documents:

Completed Tenders along with all required documents must be deposited no later than **Wednesday, February 5, 2020 at 11:00 am** in the Tender Box located in the lobby of the Post and Telecommunications Department, Central Sorting Office (CSO), at 6-10 South Camp Road.

No late tenders will be accepted.

Opening of Tenders:

The opening of tenders will take place in the Conference Room, Third Floor Central Sorting Office (C.S.O) on **Wednesday February 5, 2020 at 11:15 am** in the presence of bidders' representatives who choose to attend.

The Postmaster General reserves the right to:

- **Not accept the lowest bid;**
- **Reject or accept any or all tenders or to annul the tender process at any time prior to the award of contract without incurring any liability.**