



Please note the policy regarding INQUIRY FOR OUTGOING REGISTERED ARTICLE OR PARCEL listed below:

1. Inquiries for Registered items mailed more than five (5) months ago will not be processed.
2. Inquiries for Registered items mailed less than one (1) month ago will not be processed.
3. Inquiries for Express items mailed more than two (2) months ago will not be processed.
4. Inquiries for Express items mailed less than two (2) weeks ago will not be processed.
5. In order to process inquiries with minimum delays, customers are required to ensure that the address of the addressee is legible, complete and valid.
6. ORIGINAL CERTIFICATE OF POSTING (Registration Slip), RECEIPT, VALID IDENTIFICATION (Voters Identification, Passport, or Drivers Licence) and TAX REGISTRATION NUMBER (TRN) will be required for finalization of your inquiry.
7. Your ORIGINAL CERTIFICATE OF POSTING is the only valid document to support your inquiry.

Completed INQUIRY FOR OUTGOING REGISTERED ARTICLE OR PARCEL form may be e-mailed to:  
[HPK@JamaicaPost.Gov.JM](mailto:HPK@JamaicaPost.Gov.JM)